

### HELPING YOU AND YOUR BUSINESS TO BE FULLY POPI COMPLIANT

The Protection of Personal Information Act (Act 4 of 2013) (POPI) obliged you to become POPI compliant by 1 July 2021.

#### **What must you do to implement POPI in your Business?**

**Section 3** of POPI provides the legal requirement for **every** Business and Legal Entity (=Responsible Party) to comply with the POPI Act in every respect in relation to the **Processing of Personal Information** of all **natural** and **juristic persons**, including employees, clients, suppliers and service providers (=Data Subjects)

POPI applies to all natural persons and juristic persons (business and legal entities including funds and schemes), whether owned by individuals, companies, partners, members, sole proprietors, close corporations, NGOs/PBOs, associations and business trusts, including dormant entities. Only *de-registered* entities do **not** need to have a POPI Manual, and Information Officer registered.

POPI is a Privacy Law that applies conditions for the lawful processing of personal data. The goal of POPI is to protect data subjects (such as employees, customers, services providers etc) from security breaches, theft and discrimination and is based on the European Union's legislation, called the GDPR (General Data Protection Regulation).

#### How Can We Assist You to be POPI Compliant and Implement POPI?

We offer you an extremely user-friendly online program that provides:

- POPI Awareness Training for you and your staff
- A POPI Compliance Certificate
- A POPI Compliance Manual and Toolkit that covers the step-by-step implementation documentation, reporting, policies, procedures, and controls to manage and monitor POPI activities in your business
- A Non-Compliance Gap Analysis and Notes Reports
- Over 20 POPI policies
- Over 30 Information Regulator forms and registers
- A customised PAIA manual
- A customised Privacy Policy
- New features, enhancements and policies
- Updated acts and regulations

Kindly see the [attached video](#) that describes in detail how the program works and how really simple it is to become fully POPI compliant.

Yours faithfully

**BREGMAN MOODLEY ATTORNEYS**

Per: R Bregman



**Bregman Moodley Attorneys Inc.**  
Company Reg. No. 2015/089214/21

B-BBEE Level 4

Tel 011 646 0335  
Fax 086 680 9142  
Email [roy@bmalaw.co.za](mailto:roy@bmalaw.co.za)  
[www.bmalaw.co.za](http://www.bmalaw.co.za)

Suite 314, 3<sup>rd</sup> Floor Office Towers  
60 Riviera Road, Killarney  
Johannesburg 2193  
PO Box 2232, Houghton 2041